

JOB DESCRIPTION

Job Title:	Technician (Clinical Skills and Simulation)
Department:	Department of Health c/o School of Health, Sport and Food
Contract:	Full-time, permanent
Salary Range:	£23,754 - £25,941 p.a.
Salary Grade:	SS3
Report To:	Head of Department (Health)
Job Purpose:	<p>To provide technical and IT support for the University's Skills and Simulation suites.</p> <p>The role will involve identifying, ordering, set-up and maintenance of all the training equipment to support Clinical Skills Delivery and simulation training and assessment.</p>
Main Duties & Responsibilities:	<ol style="list-style-type: none"> 1. Work with the teaching delivery team to ensure the Clinical Skills and Simulation suites offer the optimum learning environment. 2. Work with the teaching delivery team to ensure the Clinical Skills and Simulation suites are appropriately and efficiently utilised. 3. Ensure each piece of equipment is fit for use and meets all safety requirements including regular supplier maintenance and cleaning. 4. Ensure all disposable stock is controlled and sufficient for the planned activities and re-order as required following the departmental procedures. 5. On review of the schedule; set-up, support the use of, and tidy away all equipment used. 6. Provide technical support for scenario based high-fidelity simulation training including troubleshooting, with the administrative support, as required. 7. Prepare and utilise camera technology and recording equipment, as required. 8. Undertake demonstrations of equipment use, as required including the induction of new staff.

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	<p>9. Undertake a monthly audit to ensure the equipment and resources available are appropriate and meet the needs of the students; to feedback into departmental meetings.</p> <p>10. Develop and maintain relationships with suppliers/company representatives to ensure the most appropriate equipment is identified for the use of the students.</p> <p>11. Undertake clinical/simulation activities in accordance with the Department policy, including personal clinical/simulation updating.</p> <p>12. To keep up-to-date with developments in the health care sector in order to provide appropriate guidance including new equipment options.</p> <p>13. To make recommendations to the Executive Dean/Head of Department about opportunities to further develop the simulation training provision across the department.</p> <p>General:</p> <p>14. Engage in meaningful professional development and updating relevant to the University and School objectives.</p> <p>15. Participate fully in team/Department/School meetings and planning activities.</p> <p>16. Participate fully in annual review and other University processes.</p> <p>17. Demonstrate a commitment to promoting the principles of Equality and Diversity.</p> <p>18. Duty of care in respect of Health and Safety of self and others.</p> <p>19. To commit to upholding the principles of Safeguarding and the PREVENT agenda.</p> <p>20. To ensure practice is in line with the requirements of the General Data Protection Regulations.</p> <p>21. Any other duties commensurate with the nature and grade of the post.</p>
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PERSON SPECIFICATION

Post:	Technician (Clinical Skills and Simulation)	<u>Weighted Criteria</u>
Experience:		
1	Experience of working in healthcare settings.	X
2	Experience of using clinical skills simulation equipment to enhance/support learning.	X
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Skills & Abilities:		
6	Up-to-date knowledge of clinical skills and simulation activities and the preparation and utilisation of camera technology and recording equipment, with the ability to apply this to teaching and learning activities.	
7	Ability to work as part of a team and independently.	
8	Excellent verbal, IT and written communication skills with sound organisational and administrative skills and a proven ability to respond to deadlines.	
9	Attention to detail and take responsibility for own actions.	
10	Ability to motivate self and others and facilitate learning amongst a diverse range of students and staff.	
Education & Qualifications:		
11	Recognised qualification in a relevant field.	X
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Training & Professional Development:		
16	Evidence of relevant continual professional development (knowledge of clinical skills and simulation activities/practice).	X
17	Understanding and knowledge of relevant current health, safety and hygiene legislation.	
18	Manual handling training (desirable).	
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Other:		
21	Flexible approach to work; willingness to undertake activities in the evening when necessary and participate in occasional weekend activities such as recruitment days.	
22	An understanding of the principles of Safeguarding and the PREVENT agenda in the context of further and higher education.	
23	Commitment to delivering high quality services to students.	
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