

JOB DESCRIPTION

Job Title:	Lecturer in Early Years (FE)
Department:	School of Education, Health and Community
Contract:	Full-time, permanent
Salary Range:	£30,395 - £37,345 p.a. (with an opportunity to progress to £40,792)
Salary Grade:	AC2
Report To:	Assistant Dean (FE)
Job Purpose:	To teach a range further education programmes within the School of Education, Health and Community.
Main Duties & Responsibilities:	<ol style="list-style-type: none"> 1. You will be employed as a Lecturer in which capacity you will be required to perform such duties consistent with your position as may from time to time be assigned to you. 2. Your duties will include, but will not be limited to: formal scheduled teaching, tutorials and student assessment, management of learning programmes and curriculum development, student admissions, educational guidance, preparation of learning materials and student assignments, setting and marking of students' work, marking of examinations, management and supervision of student visit programmes, research and other forms of scholarly activity, marketing activities, administration and personal professional development. 3. You may be required in pursuance of your duties to perform services not only for the Corporation but also for any subsidiary. 4. You are expected to work flexibly and efficiently, to maintain the highest professional standards and to promote and implement the policies of the Corporation. 5. You will be expected to comply with any rules and regulations which the Corporation may from time-to-time issue to ensure the efficient operation of its business and the welfare and interests of its students and employees. 6. To ensure practice is in line with the requirements of the General Data Protection Regulations. 7. To commit to upholding the principles of Safeguarding and the PREVENT agenda.

PERSON SPECIFICATION

Post:	Lecturer in Early Years (FE)
Experience:	
1	Current experience of teaching Early Years and/or experience of current practice.
2	Experience of teaching CACHE qualifications.
3	Experience of supporting learning (teaching/training/developing/mentoring).
4	
5	
Skills & Abilities:	
6	Ability to teach on a range of Early Years programmes.
7	Excellent written and oral communication skills; sound organisation and administrative ability.
8	Proficient IT skills, to include Microsoft and presentation products.
9	Ability to work independently, with autonomy and in response to deadlines; ability to work collaboratively as part of a team.
10	Ability to translate skills and experience to effective teaching and learning.
Education & Qualifications:	
11	First degree in a relevant subject or appropriate vocational qualification.
12	Recognised teaching qualification or willingness to work towards.
13	English and Maths at level 2 or willingness to obtain.
14	Assessor qualification or willingness to obtain.
15	
Training & Professional Development:	
16	Demonstrate a record of continuing professional development and an awareness of contemporary professional practice.
17	A detailed understanding of current government/national initiatives within the Early Years.
18	
19	
20	
Other:	
21	Flexible approach to work; evening/weekend teaching may be required.
22	An understanding of the principles of Safeguarding and the PREVENT agenda in the context of further and higher education.
23	
24	
25	