

JOB DESCRIPTION

Job Title:	Lecturer in Maths (Work-Based Learning)
Department:	Learning Services
Contract:	Full-time, permanent
Salary Range:	£33,199 - £37,345 p.a. with an opportunity to progress to £40,792
Salary Grade:	AC2
Report To:	Director of Learning Services
Job Purpose:	To teach Maths qualifications across a range of vocational and academic programmes, primarily to apprentices in a work-based setting.
Main Duties & Responsibilities:	<ol style="list-style-type: none"> 1. You will be employed as a Lecturer (Work-Based Learning) in which capacity you will be required to perform such duties consistent with your position as may from time to time be assigned to you. 2. Your duties will include, but will not be limited to: formal scheduled teaching, tutorials and student assessment, management of learning programmes and curriculum development, student admissions, educational guidance, preparation of learning materials and student assignments, setting and marking of students' work, marking of examinations, management and supervision of student visit programmes, research and other forms of scholarly activity, marketing activities, administration and personal professional development. 3. To work on-site and off-site as required to deliver maths sessions to apprentices. 4. To prepare and deliver focused intervention in small group and one-to-one settings. 5. To record relevant information and review data using progress tracking systems in order to facilitate decision-making to address student weaknesses and ensure achievement of apprenticeship standard / framework. 6. To liaise with the Assistant Dean, teaching staff and Apprenticeship Assessors regarding learner progress. 7. You may be required in pursuance of your duties to perform services not only for the Corporation but also for any subsidiary.

	<ol style="list-style-type: none"><li data-bbox="516 197 1414 296">8. You are expected to work flexibly and efficiently, to maintain the highest professional standards and to promote and implement the policies of the Corporation.<li data-bbox="516 331 1414 464">9. You will be expected to comply with any rules and regulations which the Corporation may from time to time issue to ensure the efficient operation of its business and the welfare and interests of its students and employees.<li data-bbox="516 499 1414 562">10. To ensure practice is in line with the requirements of the General Data Protection Regulations.<li data-bbox="516 598 1414 661">11. To commit to upholding the principles of Safeguarding and the PREVENT agenda.
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PERSON SPECIFICATION

Post:	Lecturer in Maths (Work-Based Learning)
Experience:	
1	Experience of successfully delivering Maths programmes (advantage if experience relates to apprentices / work-based learning).
2	Experience of raising student achievement levels to the required standard in Maths.
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Skills & Abilities:	
6	Excellent communication, interpersonal and organisational skills.
7	IT proficient with the ability to utilise technology effectively as a learning resource.
8	Ability to motivate and inspire a range of students.
9	Ability to work on own initiative and as an effective team member.
10	Ability to respond positively to targets, working under pressure and to deadlines.
Education & Qualifications:	
11	Degree level qualification in a maths or numeracy subject.
12	Recognised teaching qualification.
13	Level 2 English qualification.
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Training & Professional Development:	
16	Demonstrate a record of continuing professional development.
17	Knowledge of current developments within the field of apprenticeships and FE.
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Other:	
21	Flexible approach to work including a willingness to travel regionally for off-site delivery, and work occasional evening and weekends as required.
22	Proactive with a desire to improve teaching and learning.
23	An understanding of the principles of Safeguarding and the PREVENT agenda in the context of further and higher education.
24	Ideally, hold a valid driving licence and access to a vehicle.
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